



City of San Antonio

ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: Request for Competitive Sealed Proposals for Annual Contract for Landscaping Services at Various City Locations

Solicitation Number: 6100005244, RFCSP-015-027

Description: The City of San Antonio seeks proposals from qualified respondents interested to furnish all labor, equipment, materials, expertise and tools required to perform landscaping, mowing, trimming services, tree pruning services, and irrigation inspection and maintenance & repair services for Various City Departments. These services are required to establish a landscape and irrigation maintenance and repair program that will ensure the appearance of the grounds are attractive and orderly while maintaining the functionality of the irrigation system. Services include routine mowing of all landscaped turf areas and maintenance and repair of the irrigation system.

Applicable Product Categories: 98836, 93437

Date Issued: December 19, 2014

Bid Due Date & Time: January 30, 2015 at 2:00pm Central Time

Pre-Submittal Conference: A Pre-Submittal Conference will occur on January 9, 2015 at 8:30 AM, Fire Services Facility, 230 S. Callaghan, San Antonio, Texas 78227. Site visits will follow after pre-submittal conference for the following locations:

- 1) Fire Training Academy at 300 S. Callaghan
- 2) Fire Services Facility at 230 S. Callaghan

- 3) Animal Adoption and Veterinary Clinics at 210 Tuleta
- 4) 2322 Buena Vista WIC Office
- 5) PRE-K East Campus at 5230 Eisenhower Rd
- 6) Callaghan Service Center located at 110 S. Callaghan

Staff Contact Person: JORGE D FIGUEROA, PROCUREMENT SPECIALIST II,
Email: JORGE.FIGUEROA@SANANTONIO.GOV

Evaluation Committee Voting Members:

Heber Lefgren, Assistant to the Director, Animal Care Services Department
Ron Griego, Facilities Administrator, Building & Equipment Services Department
Errol Reid, Management Analyst - Special Projects, Pre-K 4 SA
Gerlach Laven, Facility Coordinator, Fire Department
Juan Guerra, Senior Horticulturist, Center City Development Office

Pursuant to Section 003 – Restriction on Communications, Respondents are prohibited from communicating with: 1) elected City officials and their staff regarding the RFCSP or proposals from the time the RFCSP has been released until the contract is posted as a City Council agenda item; and 2) City employees from the time the RFCSP has been released until the contract is awarded.

Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFCSP to the Staff Contact Person listed below until **2:00 p.m.**, Central Time, on **JANUARY 21, 2015**. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail.

Jorge D Figueroa, Procurement Specialist II
City of San Antonio, Finance Department, Purchasing Division
Jorge.figueroa@sanantonio.gov

Questions submitted and the City's responses will be posted with this solicitation.

To view this solicitation, go to <https://supplierservice.sanantonio.gov/iri/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response.

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at <http://www.sanantonio.gov/purchasing/SAePS.aspx>. Questions regarding registration may be submitted to the SAePS Hotline at: (210) 207-0118 or by email at: vendors@sanantonio.gov

Note: After you have successfully registered, you will need to send an email to the staff contact person requesting to be added to the solicitation vendor distribution list.